

**Embassy of India  
Rabat, Morocco**

**NOTICE INVITING TENDER FOR SELECTING CONTRACTOR  
FOR  
*Construction of Diplomatic Complex (cultural center and residences) for Embassy  
of India, Rabat- Morocco***

The President of India acting through the Ambassador of India in Rabat, Morocco requests proposals in sealed envelopes from appropriately qualified and adequately experienced Contractors for Construction of Diplomatic Complex (cultural center and residences) for Embassy of India, Rabat. The proposal duly completed in prescribed format as per Notice Inviting Tender (NIT) along with Earnest Money Deposit (EMD) of **MAD 3,785,000 (Moroccan Dirham three million seven hundred eighty five thousand)** may be submitted as mentioned hereinafter at Para-8. The detailed tender document along with its annexure may be downloaded from Central Procurement Portal <https://eprocure.gov.in/cppp/> and also the official website of the Embassy of India, Rabat (Tenders Section) - Morocco at [www.indianembassy rabat.gov.in](http://www.indianembassy rabat.gov.in)

- 2. The objective** of this Notice Inviting Tender is to select an appropriately qualified and adequately experienced Contractor by the Embassy in Rabat for Construction of Diplomatic Complex (cultural center and residences) for Embassy of India, Rabat - Morocco
- 3. Location and description of Property:** 13, Avenue Michlifen Agdal, Rabat, Morocco.
- 4. Scope of Work:** Construction of Diplomatic Complex (cultural centre and residences) of total built up area 6227.65 sqm. The scope of work includes civil construction, façade, external development as well as supply and installation of all services (Electrical, plumbing, HVAC, security, fire fighting, fire alarm, etc.) and all fixed interior finishes including, but not limited to flooring, wall finishes, ceilings, carpentry and cabinetry, etc.
- 5. Period of Completion:** 18 months
- 6. Tender:** The bidding will take place in two stages:
  - (i) Stage-I:** Qualification of firms as per eligibility criteria as per Notice Inviting Tender (NIT) would be assessed
  - (ii) Stage-II:** Eligible firms would be issued with tender documents for submission of lump-sum financial bid.
- 7. Site visit & Pre-bid meeting:** Physical visit to the site is advisable to have a general idea about the extent of works required and the amount of involvement by the

Contractor. Eligible firms would be invited to a site visit and pre-bid meeting before Stage-II tender documents are issued to them, the date, time and venue of which would be informed separately.

**8. Submission:** The proposals (bids) should be submitted in two parts: **(i)** Technical Bid, which should contain the documents establishing the technical eligibility of the applicant and other documents required to establish sound financial condition, as per terms & conditions of this tender; and **(ii)** Earnest Money Deposit (EMD) of **MAD 3,785,000 (Moroccan Dirham three million seven hundred eighty five thousand)** which should be as per the format given in this tender. The last date of submission of sealed bids is **4 pm on 23 May, 2024** in the office of:

Mrs. SOUMYA NAIR, Head of Chancery

Embassy of India in Rabat

88, Rue Tidrarine, Souissi, Rabat

Email : hoc.rabat@mea.gov.in

Ph : 00212(0) 537635801/02

Fax : 00212(0) 537634733/34

All pages of the submission document must be signed by authorized signatory.

**No. RAB/862/01/2018-III**

Embassy of India  
Rabat, Morocco

**TENDER FOR SELECTING CONTRACTOR  
FOR  
CONSTRUCTION OF DIPLOMATIC COMPLEX (CULTURAL CENTER AND  
RESIDENCES) FOR EMBASSY OF INDIA, RABAT- MOROCCO**

**Tender Documents**

Tender Contents

**A. Technical Bid Documents:**

Document I : Invitation to Tender

Document I – Section-I : Instruction to Bidders

Document I – Section-II : Introduction and Credentials of Bidder\*

Document I – Section-III : Documents to establish eligibility

**B. Other Documents:**

Document II : Formats for Earnest Money Deposit (EMD)/Performance Bank Guarantee.

\* Section-II - Documents about the credential of the bidder, resources, company brochures, construction methodology, experience, management techniques, and any other information about bidder – These documents are to be supplied and attached by the bidder.

**No. RAB/862/01/2018-III**

Embassy of India  
Rabat, Morocco

**TENDER FOR SELECTING CONTRACTOR  
FOR  
CONSTRUCTION OF DIPLOMATIC COMPLEX (CULTURAL CENTER AND  
RESIDENCES) FOR EMBASSY OF INDIA, RABAT- MOROCCO**

**Invitation to Tender**

1. The President of India acting through the Ambassador of India in Rabat, Morocco invites Lump-sum Fixed Price Tender for Construction of Diplomatic Complex (Cultural Center and Residences) for Embassy of India in Rabat. The Lump-sum Fixed Price / Amount tender shall be on the basis of following tender documents.

|  |  |
|--|--|
| <b>Technical Bid Document:</b>   |  |
| Document – I   | Press Notice, Invitation to Tender, Instructions to Bidders, Scope of Work, documents to establish eligibility as per Eligibility Criteria |
| <b>Other Mandatory Document to be submitted along with Technical Bid Document:</b> |  |
| Document- II   | Earnest Money Deposit (EMD)  |

2. The last date of submission of sealed bids is **4 pm on 23 May, 2024** in the office of

Mrs. Soumya NAIR, Head of Chancery  
Embassy of India in Rabat  
88, Rue Tidrarine, Souissi, Rabat  
Email : hoc.rabat@mea.gov.in  
Tel : 00212(0) 537635801/02  
Fax : 00212(0) 537634733/34

**Any Tender received after this date and time will not be considered.**

Technical bids will be opened at **11am on 24 May, 2024** at the Embassy of India, Rabat – Morocco.

3. Technical bids will be opened at **11am on 24 May, 2024** at the Embassy of India, Rabat – Morocco. Applicants may send their representative to be present during opening of bids after obtaining prior permission from the Embassy of India, Rabat – Morocco.
4. The Tender shall remain valid for a period of One Hundred Eighty (180) days from the date of opening or till any extended period.

## 5. Eligibility Criteria:

**5.1 Permit:** The Tenderer should have valid permit/registration from a competent local authority for carrying out the work in Rabat, Morocco.

### 5.2 Similar work:

The Tenderer must have satisfactorily completed in the last seven years (i) one similar work of value of **MAD 100,000,000** or (ii) two similar works of value of **MAD 75,000,000** or (iii) three similar works of value of **MAD 50,000,000**. Similar works means Buildings (constructed under single contract) of Reinforced Cement Concrete framed structures including all utility services such as Modern office buildings, Hotels, Shopping Malls, Embassies, apartment complex's etc. The work in which compensation has been levied for delayed completion shall not be considered for eligibility. Commencement Certificate and Completion Certificate from the Employer will be for the similar works.

**5.3 Bank Solvency:** The tenderer should submit Certificate of Solvency for MAD 50,000,000 or more, certified by bank. The certificate should not be older than a month and it is required to be renewed periodically every six months.

**5.4 Annual Turnover:** The bidder should have had average annual financial turnover of MAD 50,000,000 (excluding VAT) or more on Construction works during the immediate last five consecutive financial years. This should be duly audited/certified by a Chartered Accountant. Year in which no turnover is shown would also be considered for working out the average.

**5.5 Profit-Loss:** The applicant should be a profit-making company/firm and should not have suffered any financial loss in more than two years in the previous five financial years and must not have suffered loss in the immediate preceding financial year. This fact shall be duly certified by the Chartered Accountant and audited financial statements for these five years will be submitted by the bidder.

**5.6 Joint venture:** Joint Venture (JV) firms formed specifically for this tender shall not be permitted. JV, like a single entity, meeting all eligibility criteria shall be permitted. JV partners meeting eligibility criteria on individual basis separately shall not be permitted.

**6. Conditions of Contract:** The works shall be carried out in accordance with (CCAG-T 2016) along with specific conditions of contract as enclosed however the Employer i.e. Embassy of India reserves the right to modify certain conditions before giving the financial bid of eligible bidders.

**6.1 Earnest Money Deposit (EMD):** The applicant needs to submit Earnest Money Deposit (EMD) **MAD 3,785,000 (Moroccan Dirham three million seven hundred eighty five thousand)**. This should be in the form of Bank draft or Certified Banker's cheque **or** an unconditional and irrevocable Bank Guarantee (as per template given in Section-IV). **EMD shall be submitted in a separate**

**sealed envelope.**

EMD shall have to remain valid for a period of **ninety days** beyond the final bid validity period. EMD of unsuccessful bidders shall be returned at the earliest but not later than the 30<sup>th</sup> day after the L-1 bidder is identified. EMD of successful bidder will be returned after submission of Performance Bank Guarantee. If the successful bidder withdraws or modifies the Bid during the period of validity or after award of the contract fails to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, the EMD will be forfeited.

- 6.2 Retention Money:** Retention Money will be limited to 5% of the accepted tender amount and 5% of each Running bill will be deducted towards retention money. Retention money shall be released against equivalent amount of Bank Guarantee (BG) to be submitted by Contractor. BG should be valid for completion period plus defects liability period. In case of time extension of project, the BG should be revalidated up to extended time plus Defects Liability period.  
Release of Retention money:- 50% of the retention money shall be released on completion of work and balance 50% of the retention money shall be released after completion of Defect Liability Period (One Year).
- 6.3 Performance Security:** This will be equal to 5% of Accepted tender amount. This should be in the form of an unconditional and irrevocable Bank and should be valid up 60 days beyond the stipulated date of completion. In case of time extension, the validity of Performance security BG should be extended up to 60 days beyond the extended date of completion. Performance Security shall be submitted by the successful bidder within 21 days after notification of award.
- 6.4 VAT clause:** The Lump sum quote from bidder shall be exclusive of VAT / GST.
- 6.5 Lump Sum Price Tender** – This is a LUMPSUM FIXED PRICE TENDER with extent of Work as indicated in scope of works. The bidder shall examine the scope of work and other Documents and all Addenda (if any) before submitting his Tender/Bid and shall become fully informed as to the extent, quality, type and character of operations involved in the Works. Bidders are required to quote Lump-sum fixed prices on “Form of Tender”. Bidders may prepare schedule of quantity as per scope of work identifying item description, quantity and rates. The total amount of schedule of quantity prepared by them should be transferred to Form of Tender. The Lump-sum Fixed Price/amount must be quoted both in figures and in words on the Form of Tender and the currency must be **MAD, Moroccan Dirhams** only. In case of any discrepancy between figures or words, the amount quoted in words shall be taken to be correct for this tender.

Schedule of Quantities should be enclosed by Bidders. Bidders are requested to identify and quote the rates of individual items. Items required for completion of the work may be added in the Schedule of Quantities with full nomenclature of the item. Bidders shall satisfy themselves of the quantities quoted in the Schedule of Quantities. These quantities shall be taken as guidance to assess the approximate quantum of work involved in the project. The bidder, prior to the submission of the tender, may add to items, quantities to the items in Schedule of Quantities as per the scope of the work, and site visit. It shall be the responsibility of the bidder to satisfy himself of the completeness of the documents for the scope of work and his own assessment of the work after site visit and as per the tentative scope of work mentioned in tender document. No extra cost shall be entertained and payable if any additional information or detail is provided later for carrying out the works as specified in the tender documents.

**6.6 Liquidated Damage:** It shall be 0.5% per week of delay limited to 10% of accepted tender cost. This shall be calculated on per day basis for each day of delay.

**6.7 Payment against material** Payment against 75% of the landed price of non-perishable material brought at site but yet to be used in works shall be allowed as secured advance and this shall be adjusted in Running Account Bill of work done involving material (full or part) as consumed in works.

**6.8 Mobilization advance**

**6.8.1** Mobilization advance will be limited to 10% of tendered amount.

**6.8.2** The mobilization advance shall be released only on submission of a Bank Guarantee from a schedule bank for the amount of advance to be released and valid for the contract period. This shall be kept renewed time to time to cover the balance amount and likely period to complete recovery.

**6.8.3** The advance shall be released in two or more installments.

**6.8.4** A valid Bank Guarantee should be available for the amount of outstanding advance at all times.

**6.8.5** The recovery of mobilization advance shall commence after 10% of work is completed and the entire amount shall be recovered by the time 80% of the work is completed.

**6.9 Arbitration / litigation:** This shall be as per Special Specifications of Contract. Jurisdiction would be of the local courts.

**6.10 Delay in payment of Running Bill:** Employer would make payment of Running Account Bill (Payment of work done of all undisputed items) within the stipulated time but in case of delay no interest will be payable.

**6.11 Escalation:** No escalation on accepted tender cost will be permitted.

**7. Defects Liability Period:** Defects Liability period will be twelve months from date of completion of project.

**8. Completion of project:** The Period of Completion for the whole of the works is **(18 Months)** calculated from the date of commencement of works and the date of commencement of work will be deemed as 15 days from the handing over of the site.

**9. Rejection: *The Employer ( Embassy of India in Rabat)*** reserves the right to accept or reject proof of credentials at its sole discretion without having to furnish reasons thereof, to the applicants. Submission of false information/document shall render the bidder ineligible.

**10. The tender documents for Stage-II will comprise:**

- (i)** Architectural drawings and specification
- (ii)** Structural drawings and specifications
- (iii)** Building Service drawings and specifications electrical and data
- (iv)** Fire Protection specification and report
- (v)** Civil Drawings and specification
- (vi)** Security Drawings and specification
- (vii)** Schedule of Quantities
- (viii)** Building consent

Address : Embassy of India in Rabat  
88, Rue Tidrarine, Souissi, Rabat  
Email : hoc.rabat@mea.gov.in  
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**No. RAB/862/01/2018-III**

Embassy of India  
Rabat, Morocco

**NOTICE INVITING TENDER FOR SELECTING CONTRACTOR  
FOR  
CONSTRUCTION OF DIPLOMATIC COMPLEX (CULTURAL CENTER AND  
RESIDENCES) FOR EMBASSY OF INDIA, RABAT- MOROCCO**

**Section-I**

**INSTRUCTION TO BIDDERS**

1. The Bidding Documents comprise of:

|              |   |  |
|--------------|---|--|
| Section-I    | : | Instruction to bidders   |
| Section-II   | : | Introduction and Credentials of Bidder<br>(To be prepared and submitted by the Bidder) |
| Section -III | : | Documents to establish eligibility<br>(To be prepared and submitted by the Bidder)     |
| Section – IV | : | Standard format for Earnest Money Deposit<br>(EMD).                                    |
| Section V    | : | Standard format for Performance Guarantee  |

2. **Tender:** The bidding will take place in two stages:

- (i) **Stage-I:** Qualification of firms as per eligibility criteria as per Notice Inviting Tender (NIT) would be assessed.
- (ii) **Stage-II:** Eligible firms would be issued with tender documents for submission of lump-sum financial bid.

3. **Site visit & Pre-bid meeting:** Physical visit to the site is advisable to have a general idea about the extent of works required and the amount of involvement by the Contractor. Eligible firms would be invited to a site visit and pre-bid meeting before Stage-II tender documents are issued to them, the date, time and venue of which would be informed separately.

4. **Cost of Tendering:** Embassy of India, Rabat - Morocco will not be responsible to compensate for any expense or losses which might have been incurred by the bidder in the preparation and submission of his Tender/bid.

5. **Earnest Money Deposit:** The bidder shall submit a Demand draft or Certified Banker's cheque or an unconditional and irrevocable Bank Guarantee (as per template given in Section-IV)

**6. Validity of the Technical Bid** - The Bid shall remain valid for a period of 180 (One Hundred Eighty) days from the date of the opening of the bid or up to any mutually extended period.

**7. Submission of bids:** Bidders shall submit their bid in a large sealed envelope super-scribed with Construction of Diplomatic Complex (cultural center and residences) for Embassy of India, Rabat- Morocco which shall have following two sealed envelopes inside:

**Envelope A:** Should contain the Demand draft or Banker's cheque or an unconditional and irrevocable Bank Guarantee (as per template given in Section-IV) or print-out of online payment towards payment of EMD. This envelope is to be super-scribed as "**EMD**".

**Envelope B:** Should contain the documents mentioned in Section-II and Section-III. This envelope should be super-scribed as "**Technical Bid**".

The last date of submission of sealed bids is **4 pm on 23 May, 2024** in the office of :

Mrs. Soumya NAIR, Head of Chancery  
Address : Embassy of India in Rabat  
88, Rue Tidrarine, Souissi, Rabat  
Email : hoc.rabat@mea.gov.in  
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Fax : 00212(0) 537634733/34

**7.1** The date and time for submission may be deferred by an official notification in writing issued by the Embassy of India at Rabat, Morocco to all Bidders. Tenders received after this date will not be considered.

**7.2** Any Bid received after the last date and time of submission will not be considered and will not be opened. Any such unopened Bid will be returned to respective bidder.

**8. Selection process:**

**8.1** The bids will be opened at **11am on 24 May, 2024** at the Embassy of India in Rabat. Bidders may send their representative to be present during opening of bids after obtaining prior permission from the Embassy of India at Rabat, Morocco.

**8.2** Envelope A containing EMD will be opened first. Envelope B would be opened only of those bidders who have submitted a valid EMD. The technical eligibility credentials of the bidders shall be evaluated based on documents submitted in Envelope B. Failure to submit requisite documents will render the applicant ineligible.

**8.3** A list of technically qualified bidders shall be prepared. Eligible bidders would be invited to a site visit and pre-bid meeting before Stage-II tender documents are issued to them, the date, time and venue of which would be informed separately.

**9. Conditional Acceptance of the Tender:** The acceptance of the Tender shall be conditional and not finally binding upon the Embassy of India at Rabat, Morocco. The Embassy of India at Rabat, Morocco may withdraw the acceptance of the Tender without any notice or other formality and may enter into a new Agreement for the execution of the Works or any part of it.

**10. Amendments to Tender Document -** At any time prior to the date of opening of the tender, the Embassy of India at Rabat, Morocco may issue an addendum to the Tender Document in writing to all persons or firms to whom the Tender documents have been issued, deleting, varying or extending any item of this Tender Document. Prospective bidders shall promptly acknowledge receipt of each Addendum to the Embassy of India at Rabat, Morocco.

**11. Clarification:** Any further information or clarification which the Tenderer may require in order to complete their bid, may contact :

Mrs. Soumya NAIR, Head of Chancery  
Address : Embassy of India in Rabat  
88, Rue Tidrarine, Souissi, Rabat  
Email : hoc.rabat@mea.gov.in  
Tel : 00212(0) 537635801/02  
Fax : 00212(0) 537634733/34

**12.** All information requested by and supplied to one bidder will be supplied to all bidders.

**13.** Unless it is in formal manner described above, any representation or explanation to the Bidder shall not be considered valid or binding on the Embassy of India at Rabat, Morocco as to the meaning of anything connected with the Tender Document.

**14. Disqualification of Tender -** Tenderer may be disqualified for any reason including but not limited to the following:

- (i) If tenderer sets forth any conditions which are unacceptable to the Embassy of India at Rabat, Morocco
- (ii) If any tender is submitted under a name other than the name of the individual firm, partnership or corporation that was issued the Tender Document.
- (iii) If there is evidence of collusion between Bidders.
- (iv) If Tenderer sets forth any offer to conditionally discount, reduce or modify its tender.
- (v) If Bid price is disclosed or become known before opening of Financial Bid.

**15. Right to waive -** The Embassy of India at Rabat, Morocco reserves the right to waive any deficiency in any tender where such waiver is in the interest of the Embassy of India at Rabat, Morocco except that no proposal will be accepted if the Earnest Money Deposit (EMD) or any of the preceding statutory documents was not submitted with the tender.

Embassy of India  
Rabat, Morocco

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**Section-II**

**Introduction and Credentials of Bidder**

**(To be submitted by the bidder)**

**Note:** This shall be submitted by the bidder. This should be a brief introduction, background, company details, credentials, VAT & other registration and past performance of the bidder. They may attach any other documents such as company profile, company brochures, achievement of the company etc.

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**Section-III**

**Documents to establish eligibility**

**(To be submitted by the bidder)**

**Note:** This shall be submitted by the bidder. The documents shall be capable of establishing the eligibility of the bidder for the tender. For similar work, the bidder is required to submit work order, value and completion certificate of the work. Details of ongoing work would not be considered for establishing eligibility of the bidder.

Embassy of India  
Rabat, Morocco

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**SECTION IV**

**Bank Guarantee Proforma for Earnest Money Deposit**

Bank Guarantee No.....

Brief description of contract: **CONSTRUCTION OF DIPLOMATIC COMPLEX  
(CULTURAL CENTER AND RESIDENCES) FOR EMBASSY OF INDIA,  
RABAT- MOROCCO**

Name and Address of Beneficiary:

Embassy of India in Rabat, 88, Rue Tidrarine, Souissi, Rabat

Date:

Whereas M/s (*Name of Contractor with address*) have submitted their tender for construction of diplomatic complex (cultural center and residences) for embassy of India, Rabat - Morocco and one of the tender conditions is for the M/s (*Name of Contractor with address*) to submit a Bank Guarantee for Earnest Money Deposit amounting MAD 3,785,000 . In fulfillment of the tender conditions, we, (*Name of Bank of the Contractor with address*) hereby irrevocably and unconditionally undertake to pay to you within three working days of receipt of your first written demand, without any demur whatsoever and without seeking any reasons, whatsoever, up to the maximum aggregate amount of MAD 3,785,000 (Moroccan Dirham three million seven hundred eighty five thousand only).

2. This guarantee is valid for a period of 180 (One hundred and eighty) Days and any claim and statement hereunder must be received at the above-mentioned office before expiry. After expiry, this guarantee shall become null and void whether returned to us for cancellation or not and any claim or statement received after expiry shall be ineffective.

3. Notwithstanding anything to the contrary contained hereinabove, the maximum liability under this guarantee is restricted to MAD 3,785,000 (Moroccan Dirham three million seven hundred eighty five thousand only).

4. Notwithstanding anything to the contrary contained hereinabove, this guarantee is valid from **(date of issue)** up to the **(date after 180 days from date of issue)** and claims under this guarantee should be submitted not later than **(date after 180 Days from date of issue)**.

5. This guarantee may not, without our prior written consent, be transferred or assigned and this guarantee is limited to the payment of a sum of money.

6. This guarantee shall be governed and construed in accordance with the laws of Morocco and is governed by the United Rule for Demand Guarantee(URDG) (ICC Publication No.758) and shall be subject to exclusive Jurisdiction of the Moroccan Courts.

Date:  
Name:

Place:  
Signature of Authorised  
signatory of the bank:

Embassy of India  
Rabat, Morocco

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**SECTION V**

**Bank Guarantee Proforma for Performance Security**

Bank Guarantee No.....

Brief description of contract: **CONSTRUCTION OF DIPLOMATIC COMPLEX  
(CULTURAL CENTER AND RESIDENCES) FOR EMBASSY OF INDIA,  
RABAT- MOROCCO**

Name and Address of Beneficiary:

Embassy of India in Rabat, 88, Rue Tidrarine, Souissi, Rabat

Date:

Whereas M/s (Name of Contractor with address) have submitted their tender for construction of diplomatic complex (cultural center and residences) for Embassy of India, Rabat- Morocco and one of the tender conditions is for the M/s **(Name of Contractor with address)** to submit a Bank Guarantee for Performance Security **(5% of tendered cost) amounting to (5% of the tendered cost)**. In fulfilment of the tender conditions, we, **(Name of Bank with address)** hereby irrevocably and unconditionally undertake to pay to you within three working days of receipt of your first written demand, without any demur whatsoever and without seeking any reasons, whatsoever, up to the maximum aggregate amount **calculated as 5% of the tendered cost** ).

2. This guarantee is valid for a period of      Days and upto **(date should be two months after the date of completion of work)** and any claim and statement hereunder must be received at the above-mentioned office before expiry. After expiry, this guarantee shall become null and void whether returned to us for cancellation or not and any claim or statement received after expiry shall be ineffective.

3. Notwithstanding anything to the contrary contained hereinabove, the maximum liability under this guarantee is restricted to **5% of the tendered cost of MAD** )



4. Notwithstanding anything to the contrary contained hereinabove, this guarantee is valid from **(date of issue)** up to the **(date should be two months after the date of completion of work)** and claims under this guarantee should be submitted not later than **(from date of expiry)**.

5. This guarantee may not, without our prior written consent, be transferred or assigned and this guarantee is limited to the payment of a sum of money.

6. This guarantee shall be governed and construed in accordance with the laws of Morocco and is governed by the United Rule for Demand Guarantee (URDG) (ICC Publication No.758) and shall be subject to exclusive Jurisdiction of the Moroccan Courts.

Date:

Place:

Name of the

Authorised signatory :

Signature: